

Chugachmiut Position Description

Position: Domestic Violence Tribal Advocate

Division: Community and Family Services

Supervisor: Community and Family Services Division Director

Job Class: Professional

Salary Range: DOE

FSLA: Non-Exempt

Summary:

Under the direction of the Community and Family Services Division Director and the Program Coordinator, the Tribal Advocate will assist the community and family services team with implementation of the Chugach Women's Violence Intervention Project.

Essential Duties and Responsibilities:

This position will provide implementation support with respect to the project's work plan and timeline. Duties include providing domestic violence education and prevention, to adults and youth, as well as public awareness on domestic violence at community gatherings and health events. Position will be responsible for recruiting participants and maintaining project data for workshops. This position will also involve general case management, as needed, for victims of domestic violence and sexual assault. This position will work in conjunction with the Women's advisory council, as well as local tribal councils, to formulate tribal plans for the response and prevention of domestic violence within Chugachmiut villages. Monthly reports on project implementation will be written to Chugachmiut. This position will also establish partnership with service providers as well as collaborate with existing Chugachmiut behavioral health and medical providers for participant needs outside of the scope of direct services.

Qualifications:

High school graduate of G.E.D. required, Associate or Bachelor's degree preferred and/or three years experience working with domestic violence services to Native Communities; familiarity with Alaska Native or Native American culture and customs.

Knowledge, Skills, and Abilities:

Ability to multitask and prioritize program activities; excellent communication skills, both oral and written; capable of working independently within established guidelines; knowledgeable of community resources.

Working Conditions:

Hours of work are up to 24 hours per week, and may vary according to program need. Chugachmiut maintains a drug/alcohol free/non-smoking environment. There will be occasion to travel to the rural villages of the Chugach Region. Incumbent must be willing and able to travel in light aircraft.

Chugachmiut employees strive both for excellence in the services they provide and, through our Employee Values Statement, to serve with integrity. This requires working in an environment where blame and shame are not tolerated. Instead, we use Lean Administration tools for managing processes, and Baldrige quality criteria for measurement of effectiveness. Effective communication is essential in a Lean/Baldrige workplace and employees must learn how to share problems with fellow employees with a purpose of solving them.

Native Preferences under P.L. 93-638.